

South Orange County Regional Consortium (SOCRC) Voting Members:

Karima Feldhus (*Sue Donelson), Saddleback College, Co-Chair
 Will Neddersen (*Christine Matos), Tustin Unified School District, Co-Chair
 Kimberly Jenkins, Capistrano Unified School District
 Chris Carter (*Dominic Vellanoweth), College and Career Advantage
 Brian Dozer (*Gina Escobar), Coastline Regional Occupation Program
 Chad Mabery, Laguna Beach Unified School District
 Rebecca Roberts (*David Kette), Irvine Unified School District
 Debbie Vanschoelandt (*Brooke Bui), Irvine Valley College
 Brandee Ramirez, Saddleback Valley Unified School District
 Maria Martinez-Poulin, Orange County Department of Education
 *Denotes District-Approved Member Proxy

Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respective, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

Important:

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

**South Orange County Regional Consortium (SOCRC)
Agenda - General Meeting**

December 15, 2025 | 1:00-2:30 p.m.

In-person at Quail Hill Community Center: 39 Shady Canyon Dr, Irvine, CA 92603

	ITEM	PRESENTER	Approximate Start Time
1.	CALL TO ORDER & NORM REVIEW	Co-Chairs	1:00 pm
2.	INTRODUCTIONS AND NEW GUESTS	All	1:03 pm
3.	ADOPTION OF AGENDA BY PRIORITY	Co-Chairs	1:05 pm
4.	APPROVAL OF MINUTES	Co-Chairs	1:08 pm
5.	PUBLIC COMMENTS	Open	1:11 pm
	Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.		
6.	REGULAR/ONGOING BUSINESS		
	A. NOVA Updates <ul style="list-style-type: none"> a. Q1 Fiscal 2024-2025 Certification b. 2024-2025 Program Area Reporting 	Co-Chairs	1:15 pm
	B. Workforce Updates	Sue/ Will	1:20 pm
	C. WIOA and CASAS Updates	All	1:25 pm
	D. Update on ELL Healthcare Pathways Grant <ul style="list-style-type: none"> a. Upcoming CAEP Professional Learning: <ul style="list-style-type: none"> i. Dec. 18, 2025: ELL Healthcare Pathways Virtual Office Hours (12–1pm) ii. Feb. 19, 2026: ELL Healthcare Pathways Community of 	Sonja/All	1:30 pm

	Practice (1–2:30pm)		
	E. Marketing	Co-Chairs/Chantelle	1:35 pm
	F. Student Supports <ul style="list-style-type: none"> a. Supporting Immigrant Students b. Student Retention c. Student Basic Needs 	All	1:37 pm
	G. Reminders and Updates <ul style="list-style-type: none"> a. General Meeting dates and location change for 2026 b. 2025-26 Project & Work Schedule c. Annual Member Effectiveness Evaluation for 2024-25 (now due January 23, 2026) d. Upcoming 2026 Events & Conferences <ul style="list-style-type: none"> ❖ California Adult Education Administrators Association, (CAEAA) 29th State Conference <ul style="list-style-type: none"> ➤ February 11–13, 2026 San Diego ➤ Registration Cost: \$749.00 ❖ OTAN's Technology and Digital Learning Symposium <ul style="list-style-type: none"> ➤ March 6–7, 2026 Monterey Adult School ➤ Registration Cost: In-Person is \$50, Online is \$20 ❖ Empowering Transitions Building Futures – 2nd annual County Wide Transition event and 1st Annual Student Leadership Conference (for students with disabilities) <ul style="list-style-type: none"> ➤ March 10, 2026 IUSD Learning Center (3387 Barranca Pkwy, Irvine) ❖ Coalition on Adult Basic Education (COABE) National Conference <ul style="list-style-type: none"> ➤ April 12–15, 2026 Indianapolis, IN ➤ Registration Cost of Early-Bird Conference Rates available 12/1/2025 - 2/17/2026 for In-Person and/or Virtual Only: <ul style="list-style-type: none"> ■ Member: \$655.00 ■ Non-Member: \$730.00 ❖ CASAS National Summer Institute <ul style="list-style-type: none"> ➤ June 15–18, 2026 Hyatt Regency Orange County ➤ Registration Opens on January 12, 2026 	All	1:40 pm
7.	NEW BUSINESS		
	A. Approval of 2025 Updates to SOCRC Bylaws	Voting Members	1:45 pm
8.	MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date. *Service providing members required to share out.	All	2:20 pm
	Capistrano Unified School District (CUSD)		
	Coastline Regional Occupation Program (Coastline ROP)		
	*College and Career Advantage (CCA)		
	*Irvine Valley College (IVC)		
	*Irvine Unified School District (IUSD)		
	*Laguna Beach Unified School District (LBUSD)		
	Orange County Department of Education (OCDE)		
	*Saddleback College (SC)		

	Saddleback Valley Unified School District (SVUSD)		
	*Tustin Unified School District (TUSD)		
9.	SCHEDULED SOCRC GENERAL MEETINGS: Starting in 2026, monthly SOCRC meetings will be held in person on Mondays from 1 pm- 2:30 pm at Irvine Valley College located at 5500 Irvine Center Dr, Irvine, CA 92618. Below is the schedule for 2026: <ul style="list-style-type: none"> • January 26, 2026 • February 23, 2026 • March 23, 2026 • April 27, 2026 • May 18, 2026 • June 29, 2026 • July 27, 2026 • August 31, 2026 • September 28, 2026 • October 26, 2026 • November 16, 2026 • December 14, 2026 		
10.	ADJOURNMENT		2:30 pm

South Orange County Regional Consortium

Empowering Adult Learners for Lifelong Success.

- Capistrano Unified School District • Coastline ROP • College and Career Advantage • Irvine Unified School District • Irvine Valley College
- Laguna Beach Unified School District • Orange County Department of Education • Saddleback College
- Saddleback Valley Unified School District • Tustin Unified School District

The Mission of the South Orange County Regional Consortium is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.

Timeline/ Due Dates

* Items with an asterisk are consortium deliverables

December 2025

- **Dec 1:** 23/24, 24/25 & 25/26 Member Expense Report Due in NOVA (Q1)
- **Dec 1:** July 1, 2024 to June 30, 2025 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- **Dec 31:** 23/24, 24/25 & 25/26 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

January 2026

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey

February 2026

- **Feb 28:** Preliminary allocations for 2026-27 and 2027-28 released by this date.

March 2026

- **Mar 1:** 25/26 Member expense report is due in NOVA. (Q2)
- **Mar 31:** End of Q3
- **Mar 31:** 25/26 Member Expense Report certified by Consortia in NOVA (Q2)*

April 2026

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

May 2026

- **May 2:** CFAD for 2026-27 due in NOVA *

June 2026

- **Jun 1:** 25/26 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 25/26 Member Expense Report certified by Consortia in NOVA (Q3) *
- **Jun 30:** End of Q4