

**South Orange County Regional Consortium (SOCRC) Voting Members:**

Karima Feldhus (\**Sue Donelson*), Saddleback College, Co-Chair  
 Will Neddersen (\**Christine Matos*), Tustin Unified School District, Co-Chair  
 Kimberly Jenkins, Capistrano Unified School District  
 Chris Carter (\**Dominic Vellanoweth*), College and Career Advantage  
 Brian Dozer (\**Gina Escobar*), Coastline Regional Occupation Program  
 Chad Mabery, Laguna Beach Unified School District  
 Rebecca Roberts (\**David Kette*), Irvine Unified School District  
 Debbie Vanschoelandt (\**Brooke Bui*), Irvine Valley College  
 Brandee Ramirez, Saddleback Valley Unified School District  
 Maria Martinez-Poulin, Orange County Department of Education

\*Denotes District-Approved Member Proxy

**Meeting Norms:**

- Be Solution Oriented and take ownership of your role
- Be prepared, respective, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

**Important:**

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

**South Orange County Regional Consortium (SOCRC)**  
**Agenda - General Meeting**

November 17, 2025 | 1:00-2:30 p.m.

In-person at Quail Hill Community Center: 39 Shady Canyon Dr, Irvine, CA 92603

	ITEM	PRESENTER	Approximate Start Time
1.	<b>CALL TO ORDER &amp; NORM REVIEW</b>	Co-Chairs	1:00 pm
2.	<b>INTRODUCTIONS AND NEW GUESTS</b>	All	1:03 pm
3.	<b>ADOPTION OF AGENDA BY PRIORITY</b>	Co-Chairs	1:05 pm
4.	<b>APPROVAL OF MINUTES</b>	Co-Chairs	1:07 pm
5.	<b>PUBLIC COMMENTS</b>  Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.	Open	1:09 pm
6.	<b>REGULAR/ONGOING BUSINESS</b>		
	A. NOVA Updates	Co-Chairs	1:10 pm
	B. Workforce Updates	Sue/ Will	1:13 pm
	C. WIOA and CASAS Updates	All	1:15 pm
	D. Update on ELL Healthcare Pathways Grant	Sonja/All	1:17 pm
	E. Marketing	Co-Chairs/Chantelle	1:22 pm
	F. Student Supports a. Supporting Immigrant Students b. Student Retention c. Student Basic Needs	All	1:33 pm



	G. Reminders and Updates a. <a href="#">2025-26 Project &amp; Work Schedule</a> b. Upcoming 2025-26 Events & Conferences ➤ <a href="#">Coalition on Adult Basic Education (COABE) National Conference</a> ○ April 12-15, 2026   Indianapolis, IN ➤ <a href="#">Online Teaching Conference 2026: Designing the Future of Online Learning – Human Element, Ethics, Innovation, and AI</a> ○ June 23–25, 2026   Anaheim Hilton	All	1:40 pm
7.	<b>NEW BUSINESS</b>		
	A. Second Read of SOCRC Bylaws	All	1:43 pm
	B. General Meeting dates and location change for 2026	All	1:53 pm
	C. CAEP 2025-2026 Q1 Fiscal Reporting Share Out	Funded Members	1:55 pm
	D. Approval to certify Fiscal Q1 2025-2026 Reporting for NOVA	Voting Members	2:10 pm
	E. Program Area Reporting a. Program Area Hours b. Leveraged Funds	All	2:13 pm
	F. Brown Act Compliance c. Emails	All	2:18 pm
	G. SOCRC Transitions Workgroup d. Share-out of <a href="#">Kick-off meeting</a>	Chantelle/ All	2:22 pm
8.	<b>MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date.</b> *Service providing members required to share out.	All	2:25 pm
	Capistrano Unified School District (CUSD)		
	Coastline Regional Occupation Program (Coastline ROP)		
*	College and Career Advantage (CCA)		
*	Irvine Valley College (IVC)		
*	Irvine Unified School District (IUSD)		
*	Laguna Beach Unified School District (LBUSD)		
	Orange County Department of Education (OCDE)		
*	Saddleback College (SC)		
	Saddleback Valley Unified School District (SVUSD)		
*	Tustin Unified School District (TUSD)		
9.	<b>SCHEDULED MEETINGS, TRAININGS, DEADLINES</b> Monthly SOCRC meetings are held in person on Mondays from 1 pm- 2:30 pm at Quail Hill Community Center: 39 Shady Canyon Dr, Irvine, CA 92603 Below is the remaining schedule for 2025: <ul style="list-style-type: none"><li>December 15, 2025</li></ul>		
10.	<b>ADJOURNMENT</b>		2:30 pm

- Capistrano Unified School District • Coastline ROP • College and Career Advantage • Irvine Unified School District • Irvine Valley College
  - Laguna Beach Unified School District • Orange County Department of Education • Saddleback College
  - Saddleback Valley Unified School District • Tustin Unified School District

*The Mission of the South Orange County Regional Consortium is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.*

## Timeline/ Due Dates

\* Items with an asterisk are consortium deliverables

### November 2025

- **Nov 14:** Written Expenditure Plan (WEP)\* Only for consortia who have exceeded 20% carryover.

### December 2025

- **Dec 1:** 23/24, 24/25 & 25/26 Member Expense Report Due in NOVA (Q1)
- **Dec 1:** July 1, 2024 to June 30, 2025 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium \*
- **Dec 31:** 23/24, 24/25 & 25/26 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

### January 2026

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey

### February 2026

- **Feb 28:** Preliminary allocations for 2026-27 and 2027-28 released by this date.

### March 2026

- **Mar 1:** 25/26 Member expense report is due in NOVA. (Q2)
- **Mar 31:** End of Q3
- **Mar 31:** 25/26 Member Expense Report certified by Consortia in NOVA (Q2)\*

### April 2026

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

### May 2026

- **May 2:** CFAD for 2026-27 due in NOVA \*

### June 2026



- **Jun 1:** 25/26 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 25/26 Member Expense Report certified by Consortia in NOVA (Q3) \*
- **Jun 30:** End of Q4