

**SOCRC Voting Members:**

Karima Feldhus (\**Sue Donelson*), Saddleback College, Co-Chair  
 Will Neddersen (\**Christine Matos*), Tustin Unified School District, Co-Chair  
 Debbie Vanschoelandt (\**Brooke Bui*), Irvine Valley College  
 Kimberly Jenkins, Capistrano Unified School District  
 Kimberly Thomason, Saddleback Valley Unified School District  
 Chad Mabery, Laguna Beach Unified School District  
 Rebecca Roberts, Irvine Unified School District  
 Chris Carter (\**Dominic Vellanoweth*), College and Career Advantage  
 Brian Dozer, Coastline Regional Occupation Program  
 Fatinah Judeh, Orange County Department of Education

\*Denotes District-Approved Member Proxy

**Meeting Norms:**

- Be Solution Oriented and take ownership of your role
- Be prepared, respective, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

**Important:**

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

## AGENDA - SOCRC Voting Meeting

October 21, 2024, 1:00-2:30 p.m.

In-person at Quail Hill Community Center:  
 39 Shady Canyon Dr, Irvine, CA 92603

	ITEM	PRESENTER	Approximate Start Time
1.	<b>CALL TO ORDER &amp; NORM REVIEW</b>	Co-Chairs	1:00 pm
2.	<b>INTRODUCTIONS AND NEW GUESTS</b>	All	1:01 pm
3.	<b>ADOPTION OF AGENDA BY PRIORITY</b>	Co-Chairs	1:03 pm
4.	<b>APPROVAL OF MINUTES</b>	Co-Chairs	1:04 pm
5.	<b>PUBLIC COMMENTS</b>  Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.	Open	1:06 pm
6.	<b>REGULAR/ONGOING BUSINESS</b>		
	A. NOVA Updates	Co-Chairs	1:10 pm
	B. Workforce Updates	Sue/ Will	1:13 pm
	C. WIOA and CASAS Updates	All	1:15 pm
	D. Update on ELL Healthcare Pathways Grant	All	1:17 pm
	E. Marketing	Co-Chairs/ Chantelle	1:30 pm

	F. Reminders and Updates a. <a href="#">2023-24 Project &amp; Work Schedule</a> b. Upcoming Events & Conferences • <a href="#">CAEP Summit</a> – October 28-30 (Oakland, CA) • IVC Mini Conference – Nov 1, 2024 2-4pm at IDEA/ATEP • I-BEST Training – Dec 11, 2024 (In-person, location TBD)	All	1:35 pm
7.	<b>NEW BUSINESS</b>		
	A. Member Effectiveness Subcommittee Work a. Wednesday, October 23 (10:30am-12:30pm)	All	1:37 pm
	B. Member Work Plan Certification	All	
	C. Program Area Hours and Leveraged Funds Reporting - due Dec 1, 2024	All	
	D. SOCRC Three Year Planning Retreat – Jan 27, 2025	All	
8.	<b>MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date.</b> *Service providing members required to share out.  CUSD SVUSD LBUSD* IUSD* TUSD* Irvine Valley College* Saddleback College* College and Career Advantage* Coastline ROP Orange County Department of Education	All	2:25pm
9.	<b>SCHEDULED MEETINGS, TRAININGS, DEADLINES</b> All monthly SOCRC meetings are held in person on Mondays from 1 pm- 2:30 pm at Quail Hill Community Center: 39 Shady Canyon Dr, Irvine, CA 92603  Below is the remaining schedule for 2024 - 2025: • November 25      • January 27      • March 24      • May 19 • December 16      • February 24      • April 28      • June 30		
10.	<b>ADJOURNMENT</b>		2:30 pm

### South Orange County Regional Consortium

Empowering Adult Learners for Lifelong Success.

- Capistrano Unified School District • Coastline ROP • College and Career Advantage • Irvine Unified School District • Irvine Valley College
- Laguna Beach Unified School District • Orange County Department of Education • Saddleback College
- Saddleback Valley Unified School District • Tustin Unified School District

**The Mission of the South Orange County Regional Consortium is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.**

## Timeline/ Due Dates

\* Items with an asterisk are consortium deliverables

### October 2024

- **Oct 31:** 24/25 Member Program Year Budget and Work Plan certified by Consortia in NOVA\*
- **Oct 31:** Student data due in TOPSPro (Q1) for K-12 CAEP adult education providers and WIOA-funded community college noncredit providers
- **Oct 31:** Employment and Earnings Follow-up Survey due

### November 2024

- \* **Nov 17:** 24/25 Member Program Year Budget and Work Plan certified by Consortia in NOVA \* Extension for 2023

### December 2024

- \* **Dec 1:** July 1, 2023 to June 30, 2024 Instructional Hours and Expenses by Program Area (actuals) due in NOVA and certified by Consortium\*
- \* **Dec 1:** 22/23, 23/24 & 24/25 Member Expense Report Due in NOVA (Q1) \*
- \* **Dec 31:** Deadline for 22/23, 23/24 and 24/25 Member Expense Report to be certified by Consortia in NOVA (Q1)\*
- **Dec 31:** End of Q2

### January 2025

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey

### February 2025

- **Feb 28:** Preliminary allocations for 2025-26 and 2026-27 released by this date.

### March 2025

- **Mar 1:** 22/23 and 23/24 and 24/25 Member expense report is due in NOVA. (Q2)\*
- **Mar 31:** End of Q3
- **Mar 31:** 22/23 and 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q2) \*

### April 2025

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

## May 2025

- **May 2:** CFAD for 2025-26 due in NOVA \*

## June 2025

- **Jun 1:** 24/25 Member Expense Report due in NOVA (Q3)
- **Jun 20:** CAEP Three-Year Plan Due
- **Jun 30:** 24/25 Member Expense Report certified by Consortia in NOVA (Q3) \*
- **Jun 30:** End of Q4