

SOCRC Voting Members:

Karima Feldhus (**Sue Donelson*), Saddleback College, Co-Chair
 Will Neddersen (**Christine Matos*), Tustin Unified School District, Co-Chair
 Debbie Vanschoelandt (**Brooke Bui*), Irvine Valley College
 Kimberly Jenkins, Capistrano Unified School District
 Kimberly Thomason, Saddleback Valley Unified School District
 Chad Mabery, Laguna Beach Unified School District
 Rebecca Roberts (**David Kette*), Irvine Unified School District
 Chris Carter (**Dominic Vellanoweth*), College and Career Advantage
 Brian Dozer (**Gina Escobar*), Coastline Regional Occupation Program
 Fatinah Judeh, Orange County Department of Education

*Denotes District-Approved Member Proxy

Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respective, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

Important:

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

AGENDA - SOCRC General Meeting

March 24, 2025, 1:00-2:30 p.m.

In-person at Quail Hill Community Center:
 39 Shady Canyon Dr, Irvine, CA 92603

| | ITEM | PRESENTER | Approximate Start Time |
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| 1. | CALL TO ORDER & NORM REVIEW | Co-Chairs | 1:00 pm |
| 2. | INTRODUCTIONS AND NEW GUESTS | All | 1:01 pm |
| 3. | ADOPTION OF AGENDA BY PRIORITY | Co-Chairs | 1:03 pm |
| 4. | APPROVAL OF MINUTES | Co-Chairs | 1:05 pm |
| 5. | PUBLIC COMMENTS Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes. | Open | 1:07 pm |
| 6. | REGULAR/ONGOING BUSINESS <ul style="list-style-type: none"> A. NOVA Updates B. Workforce Updates C. WIOA and CASAS Updates D. Update on ELL Healthcare Pathways Grant <ul style="list-style-type: none"> a. Preparing for ELL Healthcare Pathways Q1 & Q2 Fiscal Reporting for 2024-2025 b. ACCE 2025 Excellence Award in Continuing Education for SOCRC c. LAREC Allied Health Collaborative Recap E. Marketing | Co-Chairs Sue/ Will All All | 1:10 pm 1:13 pm 1:15 pm 1:17 pm 1:30 pm |

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| | F. Student Supports a. Supporting Immigrant Students b. Student Retention c. Student Basic Needs | All | 1:33 pm |
| | G. Reminders and Updates a. 2024-25 Project & Work Schedule b. Upcoming 2025 Events & Conferences ➤ Coalition of Adult Basic Education (COABE) Conference ○ March 30 - April 2 Dallas, TX ➤ IVC's 11th AESL Mini-Conference ○ April 4 3-4pm on Zoom ➤ California Community College Association for Occupational Education (CCCAOE) Spring Conference ○ April 8 - 11 Sacramento, CA ➤ ELL Healthcare Pathways Regional Celebration ○ Thursday, June 12 Saddleback College | All | 1:40 pm |
| 7. | NEW BUSINESS | | |
| | A. CAEP 2025-2026 Preliminary Allocations (Voting will occur in April) a. SOCRC Bylaws Reminder : Article 7 – Fiscal Administration and Article 8 – Funding (Pages 14 - 18) b. Direct Funded versus Fiscal Agent c. Distribution of COLA i. Percent to Total ii. Even Split iii. Other | All | 1:43 pm |
| | B. CAEP 2024-2025 Q2 Fiscal Reporting Share Out | All | 1:55 pm |
| | C. Approval to certify Fiscal Q2 2024-2025 Reporting for NOVA | Voting Members | 2:10 pm |
| | D. Preparing for Three-Year Plan 2025-2028 ● Draft of Section Two and Three ● Update on WestEd's Los Angeles/Orange County Regional Training at Mt. San Antonio College "Using Data and Personas for Three-Year Planning" | All | 2:15 pm |
| 8. | MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date. *Service providing members required to share out. | All | 2:25 pm |
| | Capistrano Unified School District (CUSD) | | |
| | Coastline Regional Occupation Program (Coastline ROP) | | |
| * | College and Career Advantage (CCA) | | |
| * | Irvine Valley College (IVC) | | |
| * | Irvine Unified School District (IUSD) | | |
| * | Laguna Beach Unified School District (LBUSD) | | |
| | Orange County Department of Education (OCDE) | | |
| * | Saddleback College (SC) | | |
| | Saddleback Valley Unified School District (SVUSD) | | |
| * | Tustin Unified School District (TUSD) | | |

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| 9. | <p>SCHEDULED MEETINGS, TRAININGS, DEADLINES</p> <p>Monthly SOCRC meetings are held in person on Mondays from 1 pm- 2:30 pm at Quail Hill Community Center: 39 Shady Canyon Dr, Irvine, CA 92603</p> <p>Below is the remaining schedule for 2025:</p> <ul style="list-style-type: none"> ● April 28 ● May 19 ● June 30 ● July 28 ● August 25 ● September 29 ● October 27 ● November 17 ● December 15 | | |
| 10. | ADJOURNMENT | | 2:30 pm |

South Orange County Regional Consortium

Empowering Adult Learners for Lifelong Success.

- Capistrano Unified School District ● Coastline ROP ● College and Career Advantage ● Irvine Unified School District ● Irvine Valley College
- Laguna Beach Unified School District ● Orange County Department of Education ● Saddleback College
- Saddleback Valley Unified School District ● Tustin Unified School District

The Mission of the South Orange County Regional Consortium is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.

Timeline/ Due Dates

* Items with an asterisk are consortium deliverables

March 2025

- **Mar 1:** 22/23 and 23/24 and 24/25 Member expense report is due in NOVA. (Q2)*
- **Mar 31:** End of Q3
- **Mar 31:** 22/23 and 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q2) *

April 2025

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

May 2025

- **May 2:** CFAD for 2025-26 due in NOVA *

June 2025

- **Jun 1:** 24/25 Member Expense Report due in NOVA (Q3)
- **Jun 20:** CAEP Three-Year Plan Due
- **Jun 30:** 24/25 Member Expense Report certified by Consortia in NOVA (Q3) *
- **Jun 30:** End of Q4

July 2025

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL

August 2025

- **Aug 15:** Annual Plan for 2025-26 due in NOVA *

September 2025

- **Sep 1:** 23/24 and 24/25 Member Expense Report due in NOVA (Q4)
- **Sep 1:** 25/26 Certification of Allocation Amendment due in NOVA
- **Sep 30:** 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Sep 30:** 25/26 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2025

- **Oct 30:** 25/26 Member Program Year Budget and Work Plan certified by Consortia in NOVA *
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

November 2025

- **Nov 14:** Written Expenditure Plan (WEP)* Only for consortia who have exceeded 20% carryover.

December 2025

- **Dec 1:** 23/24, 24/25 & 25/26 Member Expense Report Due in NOVA (Q1)
- **Dec 1:** July 1, 2024 to June 30, 2025 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- **Dec 31:** 23/24, 24/25 & 25/26 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2