

#### SOCRC Voting Members:

Karima Feldhus (*\*Sue Donelson*), Saddleback College, Co-Chair  
 Will Neddersen (*\*Christine Matos*), Tustin Unified School District, Co-Chair  
 Debbie Vanschoelandt (*\*Brooke Bui*), Irvine Valley College  
 Kimberly Jenkins, Capistrano Unified School District  
 Kimberly Thomason, Saddleback Valley Unified School District  
 Chad Mabery, Laguna Beach Unified School District  
 Rebecca Roberts (*\*David Kette*), Irvine Unified School District  
 Chris Carter (*\*Dominic Vellanoweth*), College and Career Advantage  
 Brian Dozer (*\*Gina Escobar*), Coastline Regional Occupation Program  
 Fatinah Judeh, Orange County Department of Education  
*\*Denotes District-Approved Member Proxy*

#### Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respectful, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

#### Important:

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

### AGENDA - SOCRC General Meeting

February 24, 2025, 1:00-2:30 p.m.

In-person at Quail Hill Community Center:

39 Shady Canyon Dr, Irvine, CA 92603

	ITEM	PRESENTER	Approximate Start Time
1.	<b>CALL TO ORDER &amp; NORM REVIEW</b>	Co-Chairs	1:00 pm
2.	<b>INTRODUCTIONS AND NEW GUESTS</b>	All	1:01 pm
3.	<b>ADOPTION OF AGENDA BY PRIORITY</b>	Co-Chairs	1:03 pm
4.	<b>APPROVAL OF MINUTES</b>	Co-Chairs	1:05 pm
5.	<b>PUBLIC COMMENTS</b>	Open	1:07 pm
	Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.		
6.	<b>REGULAR/ONGOING BUSINESS</b>		
	A. NOVA Updates	Co-Chairs	1:10 pm
	B. Workforce Updates	Sue/ Will	1:13 pm
	C. WIOA and CASAS Updates	All	1:15 pm
	D. Update on ELL Healthcare Pathways Grant	All	1:17 pm
	E. Marketing	Co-Chairs/ Chantelle	1:30 pm

	<p>F. Reminders and Updates</p> <ul style="list-style-type: none"> <li>a. <a href="#">2024-25 Project &amp; Work Schedule</a></li> <li>b. Upcoming 2025 Events &amp; Conferences <ul style="list-style-type: none"> <li>➤ Association of Community and Continuing Education (ACCE) Spring Conference <ul style="list-style-type: none"> <li>○ March 12 - 14   San Diego, CA</li> </ul> </li> <li>➤ Teaching English to Speakers of Other Languages (TESOL) International Convention &amp; Expo <ul style="list-style-type: none"> <li>○ March 18 - 21   Long Beach, CA</li> </ul> </li> <li>➤ California Community College Association for Occupational Education (CCCAOE) Spring Conference <ul style="list-style-type: none"> <li>○ April 8 - 11   Sacramento, CA</li> </ul> </li> <li>➤ Coalition of Adult Basic Education (COABE) National Conference <ul style="list-style-type: none"> <li>○ March 30 - April 2   Dallas, TX</li> </ul> </li> <li>➤ ELL Healthcare Pathways Regional Celebration <ul style="list-style-type: none"> <li>○ Thursday, June 12   Saddleback College</li> </ul> </li> </ul> </li> </ul>	All	1:35 pm
7.	<b>NEW BUSINESS</b>		
	A. Preparing for CAEP Q2 Fiscal Reporting 2024-2025	All	1:40 pm
	B. Preparing for ELL Healthcare Pathways Q1 & Q2 Fiscal Reporting 2024-2025	All	1:50 pm
	<p>C. Preparing for Three-Year Plan 2025-2028</p> <ul style="list-style-type: none"> <li>a. WestEd's Los Angeles/Orange County Regional Training at Mt. San Antonio College on February 26, 2025 – Using Data and Personas for Three-Year Planning</li> </ul>	All	2:00 pm
	<p>D. Student Supports</p> <ul style="list-style-type: none"> <li>a. Supporting Immigrant Students</li> <li>b. Student Retention</li> <li>c. Student Basic Needs</li> </ul>	All	2:15 pm
8.	<p><b>MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date. *Service providing members required to share out.</b></p>	All	2:25 pm
	CUSD		
	SVUSD		
	LBUSD*		
	IUSD*		
	TUSD*		
	Irvine Valley College*		
	Saddleback College*		
	College and Career Advantage*		
	Coastline ROP		
	Orange County Department of Education		

9.	<b>SCHEDULED MEETINGS, TRAININGS, DEADLINES</b> <b>Monthly SOCRC meetings are held in person on Mondays from 1 pm- 2:30 pm at Quail Hill Community Center: 39 Shady Canyon Dr, Irvine, CA 92603</b>  Below is the remaining schedule for 2025: <ul style="list-style-type: none"> <li>• March 24</li> <li>• April 28</li> <li>• May 19</li> <li>• June 30</li> <li>• July 28</li> <li>• August 25</li> <li>• September 29</li> <li>• October 27</li> <li>• November 17</li> <li>• December 15</li> </ul>		
10.	<b>ADJOURNMENT</b>		2:30 pm

### South Orange County Regional Consortium

*Empowering Adult Learners for Lifelong Success.*

- Capistrano Unified School District • Coastline ROP • College and Career Advantage • Irvine Unified School District • Irvine Valley College
- Laguna Beach Unified School District • Orange County Department of Education • Saddleback College
- Saddleback Valley Unified School District • Tustin Unified School District

**The Mission of the South Orange County Regional Consortium is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.**

## Timeline/ Due Dates

\* Items with an asterisk are consortium deliverables

### February 2025

- **Feb 28:** Preliminary allocations for 2025-26 and 2026-27 released by this date.

### March 2025

- **Mar 1:** 22/23 and 23/24 and 24/25 Member expense report is due in NOVA. (Q2)\*
- **Mar 31:** End of Q3
- **Mar 31:** 22/23 and 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q2) \*

### April 2025

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

### May 2025

- **May 2:** CFAD for 2025-26 due in NOVA \*

## June 2025

- **Jun 1:** 24/25 Member Expense Report due in NOVA (Q3)
- **Jun 20:** CAEP Three-Year Plan Due
- **Jun 30:** 24/25 Member Expense Report certified by Consortia in NOVA (Q3) \*
- **Jun 30:** End of Q4

## July 2025

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL

## August 2025

- **Aug 15:** Annual Plan for 2025-26 due in NOVA \*

## September 2025

- **Sep 1:** 23/24 and 24/25 Member Expense Report due in NOVA (Q4)
- **Sep 1:** 25/26 Certification of Allocation Amendment due in NOVA
- **Sep 30:** 23/24 and 24/25 Member Expense Report certified by Consortia in NOVA (Q4) \*
- **Sep 30:** 25/26 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

## October 2025

- **Oct 30:** 25/26 Member Program Year Budget and Work Plan certified by Consortia in NOVA \*
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

## November 2025

- **Nov 14:** Written Expenditure Plan (WEP)\* Only for consortia who have exceeded 20% carryover.

## December 2025

- **Dec 1:** 23/24, 24/25 & 25/26 Member Expense Report Due in NOVA (Q1)
- **Dec 1:** July 1, 2024 to June 30, 2025 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium \*
- **Dec 31:** 23/24, 24/25 & 25/26 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2