

SOCRC Voting Members:

Karima Feldhus (**Sue Donelson*), Saddleback College, Co-Chair
 Will Nedderson (**Christine Matos*), Tustin Unified School District, Co-Chair
 Debbie Vanschoelandt (**Brooke Bui*), Irvine Valley College
 Brittany H. Casey, Capistrano Unified School District
 Kimberly Thomason, Saddleback Valley Unified School District
 Chad Mabery, Laguna Beach Unified School District
 Rebecca Roberts, Irvine Unified School District
 Dr. Paul Weir (**Dominic Vellanoweth*), College and Career Advantage
 Brian Dozer, Coastline Regional Occupation Program
 Fatinah Judeh, Orange County Department of Education
**Denotes District-Approved Member Proxy*

Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respectful, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

Important:

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

AGENDA - SOCRC Voting Meeting

June 24, 2024, 1:00-2:30 p.m.

In-person at Quail Hill Community Center:
 39 Shady Canyon Dr, Irvine, CA 92603

	ITEM	PRESENTER	Approximate Start Time
1.	CALL TO ORDER & NORM REVIEW	Co-Chairs	1:00 pm
2.	INTRODUCTIONS AND NEW GUESTS	All	1:01 pm
3.	ADOPTION OF AGENDA BY PRIORITY	Co-Chairs	1:03 pm
4.	APPROVAL OF MINUTES	Co-Chairs	1:04 pm
5.	PUBLIC COMMENTS	Open	1:06 pm
	Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.		
6.	REGULAR/ONGOING BUSINESS		
	A. NOVA Updates	Co-Chairs	1:10 pm
	B. Workforce Updates	Sue/ Will	1:13 pm
	C. WIOA and CASAS Updates	All	1:15 pm
	D. Update on ELL Healthcare Pathways Grant	All	1:17 pm
	E. Marketing	Co-Chairs/ Chantelle	1:30 pm

	<p>F. Reminders and Updates</p> <ul style="list-style-type: none"> a. Certify Q3 Member Expense Report in NOVA - by June 30, 2024 b. 2023-24 Project & Work Schedule c. July 29th Business meeting will be online d. Upcoming Events & Conferences <ul style="list-style-type: none"> ▪ CAEP Summit – October 28-30 (Oakland, CA) → *Proposal submission deadline: June 30, 2024 	All	1:35 pm
7.	NEW BUSINESS		
	A. Q3 Fiscal reporting presentations	All	1:37 pm
	B. Consortium approval of Q3 fiscal reporting in NOVA	Voting Members	2:07 pm
	C. Member Effectiveness <ul style="list-style-type: none"> a. First meeting: Thursday, July 11th at 1:00 - 3:00pm 	All	2:10 pm
	D. Discussion of Annual and Three Year Plans <ul style="list-style-type: none"> a. Timelines 	All	2:15 pm
	E. Vote on process for Annual Plan	Voting Members	2:20 pm
	F. Vote on October monthly meeting date (October 28 → Oct 21)	Voting Members	2:22 pm
	G. Vote on distribution of potential increase to COLA allocation (from 0.76% to 1.07%)	Voting Members	2:24 pm
8.	<p>MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date. *Service providing members required to share out.</p> <p>CUSD</p> <p>SVUSD</p> <p>LBUSD*</p> <p>IUSD*</p> <p>TUSD*</p> <p>Irvine Valley College*</p> <p>Saddleback College*</p> <p>College and Career Advantage*</p> <p>Coastline ROP</p> <p>Orange County Department of Education</p>	All	2:25pm
9.	<p>SCHEDULED MEETINGS, TRAININGS, DEADLINES</p> <p>All monthly SOCRC meetings are held in person on Mondays from 1 pm- 2:30 pm at Quail Hill Community Center: 39 Shady Canyon Dr, Irvine, CA 92603</p> <p>Below is the remaining schedule for 2024:</p> <ul style="list-style-type: none"> ● July 29 (*Business meeting to be held online via Zoom) ● August 26 ● September 30 ● *October 28 → Oct 21 ● November 25 ● December 16 		
10.	ADJOURNMENT		2:30 pm

South Orange County Regional Consortium

Empowering Adult Learners for Lifelong Success.

- Capistrano Unified School District • Coastline ROP • College and Career Advantage • Irvine Unified School District • Irvine Valley College
- Laguna Beach Unified School District • Orange County Department of Education • Saddleback College
- Saddleback Valley Unified School District • Tustin Unified School District

The Mission of the South Orange County Regional Consortium is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.

Timeline/ Due Dates

* Items with an asterisk are consortium deliverables

June 2024

- * **Jun 1:** 21/23 and 23/24 Member Expense Report due in NOVA (Q3)*
- * **Jun 30:** Deadline for 22/23 and 23/24 Member Expense Report to be certified by Consortia in NOVA (Q3)*
- **Jun 30:** End of Q4

July 2024

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL for K-12 CAEP adult education providers and WIOA-funded community college noncredit providers

August 2024

- * **Aug 15:** Annual Plan for 2024-25 due in NOVA *

September 2024

- * **Sep 1:** 22/23 and 23/24 Member Expense Report due in NOVA (Q4) *
- **Sep 1:** 23/24 Certification of Allocation Amendment due in NOVA
- * **Sep 30:** Deadline for 22/23 and 23/24 Member Expense Report to be certified by Consortia in NOVA (Q4) *
- **Sep 30:** 24/25 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2024

- **Oct 31:** 24/25 Member Program Year Budget and Work Plan certified by Consortia in NOVA*
- **Oct 31:** Student data due in TOPSPro (Q1) for K-12 CAEP adult education providers and WIOA-funded community college noncredit providers
- **Oct 31:** Employment and Earnings Follow-up Survey due

November 2024

- *** Nov 17:** 24/25 Member Program Year Budget and Work Plan certified by Consortia in NOVA * Extension for 2023

December 2024

- *** Dec 1:** July 1, 2023 to June 30, 2024 Instructional Hours and Expenses by Program Area (actuals) due in NOVA and certified by Consortium *
- *** Dec 1:** 22/23, 23/24 & 24/25 Member Expense Report Due in NOVA (Q1) *
- *** Dec 31:** Deadline for 22/23, 23/24 and 24/25 Member Expense Report to be certified by Consortia in NOVA (Q1)*
- **Dec 31:** End of Q2