

SOCRC Voting Members:

Karima Feldhus (**Sue Donelson*), Saddleback College, Co-Chair
 Christine Matos (**Will Neddersen*), Tustin Unified School District, Co-Chair
 Debbie Vanschoelandt, Irvine Valley College
 Brittany H. Casey, Capistrano Unified School District
 Kimberly Thomason, Saddleback Valley Unified School District
 Chad Mabery, Laguna Beach Unified School District
 Rebecca Roberts, Irvine Unified School District
 Dr. Paul Weir (**Dominic Vellanoweth*), College and Career Advantage
 Brian Dozer, Coastline Regional Occupation Program
 Fatinah Judeh, Orange County Department of Education
**Denotes District-Approved Member Proxy*

Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respectful, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

Important:

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

AGENDA - SOCRC Voting Meeting

January 29, 2024, 1:00-2:30 p.m.
 In-person at Quail Hill Community Center:
 39 Shady Canyon Dr, Irvine, CA 92603

ITEM	PRESENTER	Approximate Start Time
1. CALL TO ORDER & NORM REVIEW	Co-Chairs	1:00 pm
2. INTRODUCTIONS AND NEW GUESTS	All	1:01 pm
3. ADOPTION OF AGENDA BY PRIORITY	Co-Chairs	1:03 pm
4. APPROVAL OF MINUTES	Co-Chairs	1:04 pm
5. PUBLIC COMMENTS	Open	1:06 pm
Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.		
6. REGULAR/ONGOING BUSINESS		
A. NOVA Updates	Co-Chairs	1:10 pm
a. Q2 Fiscal data due March 1 st		
b. Q2 Fiscal reporting presentations at March meeting		
B. Workforce Updates	Sue/ Will	1:13 pm
C. WIOA and CASAS Updates	All	1:15 pm
D. Update on ELL Healthcare Pathways Grant	All	1:17 pm
E. Marketing	Co-Chairs/ Chantelle	1:27 pm

	<p>F. Reminders and Updates</p> <ul style="list-style-type: none"> a. 2023-24 Project & Work Schedule b. CAEP Technical Assistance Webinars <ul style="list-style-type: none"> ▪ NOVA Enhancements & Carry Over Compliance – January 30 10-11:30am on Zoom c. Professional Development <ul style="list-style-type: none"> ▪ ChatGPT Professional Development with OTAN’s Susan Gaer – Friday, Feb. 23 from 10am-2pm at Saddleback College ATAS building Room 137 d. Upcoming Events & Conferences <ul style="list-style-type: none"> ▪ California Adult Education Administrators Association (CAEAA) State Conference – Feb 8-9 (Sacramento, CA) ▪ California Dual Enrollment Equity Conference – Feb 20-23 (Long Beach, CA) ▪ OTAN’s Technology & Distance Learning Symposium (TDLS) annual conference – March 1-2 (Fremont Adult School) ▪ Association of Community & Continuing Education (ACCE) Spring 2024 Conference – March 6-8 (San Diego, CA) ▪ Coalition on Adult Basic Education (COABE) National Conference – March 17-20 (Nashville, TN) ▪ California Association of Teachers to English Speakers of Other Languages (TESOL) San Diego Regional Conference – April 27 from 8:30am – 1:30pm (San Diego, CA) ▪ California Council for Adult Education (CCAEE) – May 9-11 (Anaheim, CA) 		1:35 pm
7.	NEW BUSINESS		
	A. Second Read of Bylaws and potential vote of approval	All	1:37 pm
	<p>B. Review of potential/ anticipated excessive Carryover</p> <ul style="list-style-type: none"> ● Consortium ● Individual members 	Co-Chairs	1:55 pm
	C. Future meeting locations	All	2:10 pm
8.	MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date. *Service providing members required to share out.	Steering Committee Members	2:15 pm
	CUSD		
	SVUSD		
	LBUSD*		
	IUSD*		
	TUSD*		
	Irvine Valley College*		
	Saddleback College*		
	College and Career Advantage*		
	Coastline ROP		
	Orange County Department of Education		

9.	<p>SCHEDULED MEETINGS, TRAININGS, DEADLINES</p> <p>All monthly SOCRC meetings are held in person on Mondays from 1 pm- 2:30 pm at Quail Hill Community Center: 39 Shady Canyon Dr, Irvine, CA 92603</p> <p>Below is the remaining schedule for Spring 2024:</p> <ul style="list-style-type: none"> ● February 26 ● March 25 ● April 29 ● May 20 ● June 24 ● July 29 ● August 26 ● September 30 ● October 28 ● November 25 ● December 16 		
10.	ADJOURNMENT		2:30 pm

[South Orange County Regional Consortium](#)

Empowering Adult Learners for Lifelong Success.

- Capistrano Unified School District ● Coastline ROP ● College and Career Advantage ● Irvine Unified School District ● Irvine Valley College
- Laguna Beach Unified School District ● Orange County Department of Education ● Saddleback College
- Saddleback Valley Unified School District ● Tustin Unified School District

The Mission of the South Orange County Regional Consortium is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.

Timeline/ Due Dates

* Items with an asterisk are consortium deliverables

January 2024

- **January 31:** Student Data due in TOPSPro (Q2) for K-12 CAEP adult education providers and WIOA-funded community college noncredit providers
- **January 31:** Employment and Earnings Follow-up Survey due

February 2024

- **Feb 28:** Preliminary allocations for 2024-25 and 2025-26 released by this date.

March 2024

- * **Mar 1:** 21/22, 22/23, and 23/24 Member expense report is due in NOVA. (Q2)*
- * **Mar 31:** Deadline for Member Expense Report 21/22, 22/23, and 23/24 to be certified by Consortia in NOVA (Q2) *
- **Mar 31:** End of Q3

April 2024

- **Apr 30:** Student Data due in TOPSPro (Q3) for K-12 CAEP adult education providers and WIOA-funded community college noncredit providers
- **Apr 30:** Employment and Earnings Follow-up Survey due

May 2024

- * **May 2:** CFAD for 2024-25 due in NOVA *

June 2024

- * **Jun 1:** 21/23 and 23/24 Member Expense Report due in NOVA (Q3)*
- * **Jun 30:** Deadline for 22/23 and 23/24 Member Expense Report to be certified by Consortia in NOVA (Q3)*
- **Jun 30:** End of Q4

July 2024

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL for K-12 CAEP adult education providers and WIOA-funded community college noncredit providers

August 2024

- *** Aug 15:** Annual Plan for 2024-25 due in NOVA *

September 2024

- *** Sep 1:** 22/23 and 23/24 Member Expense Report due in NOVA (Q4) *
- **Sep 1:** 23/24 Certification of Allocation Amendment due in NOVA
- *** Sep 30:** Deadline for 22/23 and 23/24 Member Expense Report to be certified by Consortia in NOVA (Q4) *
- **Sep 30:** 24/25 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2024

- **Oct 31:** Student data due in TOPSPro (Q1) for K-12 CAEP adult education providers and WIOA-funded community college noncredit providers
- **Oct 31:** Employment and Earnings Follow-up Survey due

November 2024

- *** Nov 17:** 24/25 Member Program Year Budget and Work Plan certified by Consortia in NOVA * Extension for 2023

December 2024

- *** Dec 1:** July 1, 2023 to June 30, 2024 Instructional Hours and Expenses by Program Area (actuals) due in NOVA and certified by Consortium *
- *** Dec 1:** 22/23, 23/24 & 24/25 Member Expense Report Due in NOVA (Q1) *
- *** Dec 31:** Deadline for 22/23, 23/24 and 24/25 Member Expense Report to be certified by Consortia in NOVA (Q1) *
- **Dec 31:** End of Q2