



SOCRC Voting Members:

- Karima Feldhus (**Sue Donelson*), Saddleback College, Co-Chair
 - Christine Matos (**Will Neddersen*), Tustin Unified School District, Co-Chair
 - Debbie Vanschoelandt, Irvine Valley College
 - Brittany H. Casey, Capistrano Unified School District
 - Kimberly Thomason, Saddleback Valley Unified School District
 - Chad Mabery, Laguna Beach Unified School District
 - Rebecca Roberts, Irvine Unified School District
 - Dr. Paul Weir (**Dominic Vellanoweth*), College and Career Advantage
 - Brian Dozer, Coastline Regional Occupation Program
 - Fatinah Judeh, Orange County Department of Education
- *Denotes District-Approved Member Proxy*

Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respectful, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

Important:

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

AGENDA-SOCRC Voting Meeting

October 30, 2023, 1:00-2:30 p.m.

In-person at Creekside Education Center:

3387 Barranca Parkway, Irvine, CA 92606 (Learning Center Room 5)

ITEM	PRESENTER	Approximate Start Time
1. CALL TO ORDER & NORM REVIEW	Co-Chairs	1:00 pm
2. INTRODUCTIONS AND NEW GUESTS	All	1:01 pm
3. ADOPTION OF AGENDA BY PRIORITY	Co-Chairs	1:03 pm
4. APPROVAL OF MINUTES	Co-Chairs	1:04 pm
5. PUBLIC COMMENTS	Open	1:06 pm
Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.		
6. REGULAR/ONGOING BUSINESS		
A. NOVA Updates <ul style="list-style-type: none"> a. Program area reporting '22-23 b. Budget & Work Plan '23-24 <ul style="list-style-type: none"> i. November 17: Consortium deadline to certify the 23/24 Member Budget and Work Plans (Due to glitch in NOVA) 	Co-Chairs	1:08 pm

Empowering Adult Learners for Lifelong Success.

South Orange County Regional Consortium

- Capistrano Unified School District • Coastline ROP • College and Career Advantage • Irvine Unified School District • Irvine Valley College
- Laguna Beach Unified School District • Orange County Department of Education • Saddleback College
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The Mission of the South Orange County Regional Consortium is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.

	B. Workforce Updates	All	1:18 pm		
	C. WIOA and CASAS Updates	Sue/Will/Jill	1:20 pm		
	D. Fiscal Reporting 1. Update to template and directions for '23-24	Will & Nancy	1:22 pm		
	E. Update on ELL Healthcare Pathways Grant	All	1:27 pm		
	F. Reminders and Updates 1. Recap on SOCRC Chat GPT Professional Development, CAEP Summit, CCCAOE, and AEPF 2. 2023-24 Project & Work Schedule 3. November Meeting Agenda Items <ul style="list-style-type: none"> • Presentations for Quarter 1 Fiscal Report '23-24 • Member Effectiveness Self Evaluation • Second read of bylaws 		1:32 pm		
7.	NEW BUSINESS				
	A. Member Effectiveness Self Evaluation - Due to Chantelle by Nov. 15	Karima, Will & Nancy	1:52 pm		
	B. First Read of updated bylaws	Karima, Will & Nancy	1:57 pm		
	C. SOCRC Marketing a. ELL Pathways Landing Page (password: carine) b. Viewbook	Chantelle	2:12 pm		
8.	MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date. *Service providing members required to share out.	Steering Committee Members	2:17 pm		
	CUSD				
	SVUSD				
	LBUSD*				
	IUSD*				
	TUSD*				
	Irvine Valley College*				
	Saddleback College*				
	College and Career Advantage*				
	Coastline ROP				
	Orange County Department of Education				
9.	SCHEDULED MEETINGS, TRAININGS, DEADLINES All future monthly SOCRC meetings are held in person on Mondays from 1 p.m. - 2:30 p.m. at Irvine Adult School: 3387 Barranca Pkwy, Irvine, CA 92606. Below is the remaining schedule for 2023. <table border="1" data-bbox="191 1745 565 1812"> <tr> <td>November 27</td> <td>December 18</td> </tr> </table>	November 27	December 18		
November 27	December 18				
10.	ADJOURNMENT		2:30 pm		

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Timeline/ Due Dates

October 2023

- **Oct 20:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Oct 20:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Oct 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA *
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

November 2023

- **Nov 17:** Consortium deadline to certify the 23/24 Member Budget and Work Plans (*Please note, this deadline is only for this year as it's due to the delay in certifying Q4 because of the glitch in NOVA)

December 2023

- **Dec 1:** July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- **Dec 1:** 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

January 2024

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey

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