



SOCRC Voting Members:

- Karima Feldhus (**Sue Donelson*), Saddleback College, Co-Chair
 - Christine Matos (**Will Neddersen*), Tustin Unified School District, Co-Chair
 - Debbie Vanschoelandt, Irvine Valley College
 - Brittany H. Casey, Capistrano Unified School District
 - Kimberly Thomason, Saddleback Valley Unified School District
 - Chad Mabery, Laguna Beach Unified School District
 - Rebecca Roberts, Irvine Unified School District
 - Dr. Paul Weir (**Dominic Vellanoweth*), College and Career Advantage
 - Brian Dozer, Coastline Regional Occupation Program
 - Fatinah Judeh, Orange County Department of Education
- *Denotes District-Approved Member Proxy*

Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respectful, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

Important:

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

AGENDA-SOCRC Voting Meeting

September 25, 2023, 1:00-2:00 p.m.

In-person at IVC IDEA at ATEP: 1624 Valencia Ave, Tustin, CA 92782

	ITEM	PRESENTER	Approximate Start Time
1.	CALL TO ORDER & NORM REVIEW	Co-Chairs	1:00 pm
2.	INTRODUCTIONS AND NEW GUESTS	All	1:01 pm
3.	ADOPTION OF AGENDA BY PRIORITY	Co-Chairs	1:03 pm
4.	APPROVAL OF MINUTES	Co-Chairs	1:04 pm
5.	PUBLIC COMMENTS Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.	Open	1:06 pm
6.	REGULAR/ONGOING BUSINESS A. NOVA Updates a. Q4 consortium certification is due by October 20 th	Co-Chairs	1:08 pm

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	B. Workforce Updates	All	1:11 pm
	C. WIOA and CASAS Updates	Sue/Will/Jill	1:12 pm
	D. Reminders and Updates 1. SOCRC Professional Development <ul style="list-style-type: none"> Friday, October 6 – ChatGPT for ESL 2. 2023-24 Project & Work Schedule 3. Upcoming Events: <ul style="list-style-type: none"> Adult Education Pathways Fair – September 28, 2023 *Tabling RSVP form Event time: 4:00-7:00 pm Location: IVC's IDEA Building at ATEP in Tustin NCWE Annual National Conference – Oct 4&5 (Baltimore, MD) CAEP Summit – Oct 24-26, Hilton Universal City CCAOE 	All	1:14 pm
7.	NEW BUSINESS		
	A. Quarter 4 Fiscal Reporting: All agency presentations (5 mins each)	All	1:15 pm
	B. Q4 Consortium Fiscal Reporting	All	1:45 pm
	C. Update on ELL Healthcare Pathways Grant	Karima, Will & Nancy	1:50 pm
	D. Discussion of Brown Act Survey Results	Nancy and Will	1:52 pm
	E. Future SOCRC Meeting location <ul style="list-style-type: none"> October meeting location – Irvine Adult School: 3387 Barranca Pkwy, Irvine, CA 92606 	All	1:54 pm
	F. SOCRC Marketing <ul style="list-style-type: none"> Consortium Viewbook 	Chantelle	1:56 pm
8.	MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date. *Service providing members required to share out	Steering Committee Members	1:58 pm
	CUSD		
	SVUSD		
	LBUSD*		
	IUSD*		
	TUSD*		
	Irvine Valley College*		
	Saddleback College*		
	College and Career Advantage*		
	Coastline ROP		
	Orange County Department of Education		

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9.	<p>SCHEDULED MEETINGS, TRAININGS, DEADLINES</p> <p>All future monthly SOCRC meetings are held in person on Mondays from 1 p.m. - 2:30 p.m. at Irvine Adult School: 3387 Barranca Pkwy, Irvine, CA 92606. Below is the remaining schedule for 2023.</p> <table border="1" data-bbox="167 378 695 504"> <tr> <td data-bbox="167 378 324 504">October 30</td> <td data-bbox="324 378 516 504">November 27</td> <td data-bbox="516 378 695 504">December 18</td> </tr> </table>	October 30	November 27	December 18		
October 30	November 27	December 18				
10.	ADJOURNMENT		2:00 pm			

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Timeline/ Due Dates

September 2023

- **Sep 1:** 20/21 and 22/23 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2022 to June 30, 2023 expenses by program area due (estimates only) in NOVA *
- **Sep 1:** 22/23 Certification of Allocation Amendment due in NOVA
- **Sep 30:** End of Q1

October 2023

- **Oct 20:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Oct 20:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Oct 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA *
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

December 2023

- **Dec 1:** July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- **Dec 1:** 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

January 2024

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey

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