



SOCRC Voting Members:

Karima Feldhus (**Sue Donelson*), Saddleback College, Co-Chair
 Christine Matos (**Will Neddersen*), Tustin Unified School District, Co-Chair
 Debbie Vanschoelandt, Irvine Valley College
 Brittany H. Casey, Capistrano Unified School District
 Kimberly Thomason, Saddleback Valley Unified School District
 Chad Mabery, Laguna Beach Unified School District
 Rebecca Roberts, Irvine Unified School District
 Dr. Paul Weir (**Dominic Vellanoweth*), College and Career Advantage
 Brian Dozer, Coastline Regional Occupation Program
 Fatimah Judeh, Orange County Department of Education
**Denotes District-Approved Member Proxy*

Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respectful, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

Important:

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

AGENDA-SOCRC Voting Meeting

August 28, 2023, 1:00-2:30 p.m.

<https://saddleback-edu.zoom.us/j/9493544810>

	ITEM	PRESENTER	Approximate Start Time
1.	CALL TO ORDER & NORM REVIEW	Co-Chairs	1:00 pm
2.	INTRODUCTIONS AND NEW GUESTS	All	1:03 pm
3.	ADOPTION OF AGENDA BY PRIORITY	Co-Chairs	1:05 pm
4.	APPROVAL OF MINUTES	Co-Chairs	1:07 pm
5.	PUBLIC COMMENTS	Open	1:10 pm
	Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.		
6.	REGULAR/ONGOING BUSINESS		
	A. NOVA Updates a. Q4 due September 1 (Q4 fiscal reporting will be due at September meeting)	Co-Chairs	1:13 pm

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	B. Workforce Updates	All	1:17 pm
	C. WIOA and CASAS Updates	Sue/Will/Jill	1:19 pm
	D. Reminders and Updates <ul style="list-style-type: none"> 1. SOCRC Professional Development <ul style="list-style-type: none"> • Friday, October 6 – ChatGPT for ESL 2. 2023-24 Project & Work Schedule 3. Upcoming Events: <ul style="list-style-type: none"> • SOCRC Annual Retreat – September 25, 2023 *Topics 12:30-1:00 pm lunch and networking 1:00-2:00 pm business meeting 2:00-4:00 pm stakeholder retreat Location: IVC's IDEA Building at ATEP in Tustin • Adult Education Pathways Fair – September 28, 2023 *Tabling RSVP form Event time: 4:00-7:00 pm Location: IVC's IDEA Building at ATEP in Tustin • NCWE Annual National Conference – Oct 4&5 (Baltimore, MD) • CAEP Summit – Oct 24-26, Hilton Universal City • CCAOE 	All	1:21 pm
7. NEW BUSINESS			
	A. Discussion of Plan for ELL Healthcare Pathways Grant <ul style="list-style-type: none"> • Documents for reference: <ul style="list-style-type: none"> ○ ELL Healthcare Pathways Grant – Letter of Intent ○ Memorandum ○ Initial draft of overall plan– Link to Google Drive folder ○ English Language Learner Healthcare Pathways Frequently Asked Questions (FAQ) • Vote for budget plan 	Karima and Nancy	1:25 pm
	B. Discussion of Brown Act <ul style="list-style-type: none"> a. Survey Form b. Brown Act Template from TUSD c. Documents for reference: <ul style="list-style-type: none"> i. Open Meeting Comparison Doc ii. Brown Act Updates for 2023 	Nancy and Will	1:55 pm
	C. Member Effectiveness Self Evaluation <ul style="list-style-type: none"> • Presentation Discussion 	Nancy and Will	2:10 pm
	D. AB 1491 Integration & Implementation Subcommittee (Subcommittee charge and meeting schedule attached)	All	2:15 pm
	E. Consultant Meetings – Visit from Nancy	Nancy	2:18 pm
	F. SOCRC Marketing	Chantelle	2:21 pm

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8.	<p>MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date.</p> <p>*Service providing members required to share out</p>	Steering Committee Members	2:25 pm					
	CUSD							
	SVUSD							
	LBUSD*							
	IUSD*							
	TUSD*							
	Irvine Valley College*							
	Saddleback College*							
	College and Career Advantage*							
	Coastline ROP							
	Orange County Department of Education							
9.	<p>SCHEDULED MEETINGS, TRAININGS, DEADLINES</p> <p>All monthly SOCRS meetings are held on Mondays from 1 p.m. - 2:30 p.m. on Zoom until further notice. Below is the remaining schedule for 2023.</p> <table border="1" data-bbox="164 894 1049 1024"> <tr> <td>August 28</td> <td>Sept 25 *IN-PERSON <i>12:30-4:00 pm</i></td> <td>October 30</td> <td>November 27</td> <td>December 18</td> </tr> </table> <p>To register for state webinars, visit http://aebg.cccco.edu/Events/AEBG-Webinars</p>	August 28	Sept 25 *IN-PERSON <i>12:30-4:00 pm</i>	October 30	November 27	December 18		
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10.	ADJOURNMENT		2:30 pm					

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Timeline/ Due Dates

August 2023

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2022-2023 due in NOVA *

September 2023

- **Sep 1:** 20/21 and 22/23 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2022 to June 30, 2023 expenses by program area due (estimates only) in NOVA *
- **Sep 1:** 22/23 Certification of Allocation Amendment due in NOVA
- **Sep 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Sep 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2023

- **Oct 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA *
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

December 2023

- **Dec 1:** July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- **Dec 1:** 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

January 2024

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey

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