



**SOCRC Voting Members:**

- Karima Feldhus (*\*Sue Donelson*), Saddleback College, Co-Chair
- Christine Matos (*\*Will Neddersen*), Tustin Unified School District, Co-Chair
- Debbie Vanschoelandt, Irvine Valley College
- Brittany H. Casey, Capistrano Unified School District
- Kimberly Thomason, Saddleback Valley Unified School District
- Chad Mabery, Laguna Beach Unified School District
- Rebecca Roberts, Irvine Unified School District
- Dr. Paul Weir (*\*Dominic Vellanoweth*), College and Career Advantage
- Brian Dozer, Coastline Regional Occupation Program
- Fatinah Judeh, Orange County Department of Education

*\*Denotes District-Approved Member Proxy*

**Meeting Norms:**

- Be Solution Oriented and take ownership of your role
- Be prepared, respectful, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

**Important:**

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

**AGENDA-SOCRC Voting Meeting**

June 26, 2023, 1:00-2:30 p.m.

**Zoom Meeting**

<https://cccconfer.zoom.us/j/6574533741>

*This event is a private reservation and is not endorsed or sponsored by the City of Irvine.*

	ITEM	PRESENTER	Approximate Start Time
1.	<b>CALL TO ORDER &amp; NORM REVIEW</b>	Co-Chairs	1:00 pm
2.	<b>INTRODUCTIONS AND NEW GUESTS</b>	All	1:03 pm
3.	<b>ADOPTION OF AGENDA BY PRIORITY</b>	Co-Chairs	1:05 pm
4.	<b>APPROVAL OF MINUTES</b>	Co-Chairs	1:07 pm
5.	<b>PUBLIC COMMENTS</b>	Open	1:10 pm
	Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.		
6.	<b>REGULAR/ONGOING BUSINESS</b>		
	A. NOVA Updates	Co-Chairs	1:13 pm

**Empowering Adult Learners for Lifelong Success.**

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	B. Workforce Updates	All	1:16 pm
	B. WIOA and CASAS Update a. CASAS National Summer Institute 2023 recap i. New CASAS test STEPS ii. Transition iii. Adult Ed Health Pathways Consortium Grant iv. Other sessions	Sue/Will/Jill	1:18 pm
	D. Reminders and Updates 1. SOCRC Professional Development • Friday, October 6 – ChatGPT for ESL 2. <a href="#">2023-24 Project &amp; Work Schedule</a> 3. Upcoming Events: • SOCRC Annual Retreat – September 25, 2023 * <a href="#">Topics</a> 12:30-1:00 pm lunch and networking 1:00-2:00 pm business meeting 2:00-4:00 pm stakeholder retreat Location: IVC's IDEA Building at ATEP • <a href="#">NCWE Annual National Conference</a> – Oct 4&5 (Baltimore, MD) • <a href="#">CAEP Summit</a> – Oct 24-26, Hilton Universal City • CCAOE	All	1:33 pm
7.	<b>NEW BUSINESS</b>		
	A. Quarter 3 Fiscal Reporting: All agency presentations	All	1:36 pm
	B. <a href="#">Conference Presentations: Proposals and Opportunities</a>	Nancy	2:21 pm
	C. <a href="#">AB 1491 Integration &amp; Implementation Subcommittee</a> (Subcommittee charge and meeting schedule attached)	All	2:24 pm
	D. 2023-2024 Annual Plan	Nancy	2:26 pm
8.	<b>MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date.</b> *Service providing members required to share out	Steering Committee Members	2:28 pm
	CUSD		
	SVUSD		
	LBUSD*		
	IUSD*		
	TUSD*		
	Irvine Valley College*		
	Saddleback College*		
	College and Career Advantage*		
	Coastline ROP		
	Orange County Department of Education		

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9.	<p><b>SCHEDULED MEETINGS, TRAININGS, DEADLINES</b>          All monthly SOCRC meetings are held on Mondays from 1 p.m. - 2:30 p.m. on <b>Zoom until</b> further notice. Below is the remaining schedule for <b>2023</b>.</p> <table border="1" data-bbox="147 369 1065 499"> <tr> <td data-bbox="147 369 354 436">June 26</td> <td data-bbox="354 369 565 436">July 31</td> <td data-bbox="565 369 794 436">August 28</td> <td data-bbox="794 369 1065 436">Sept 25 – <b>*IN-PERSON</b> <i>12:30-4:00 pm</i></td> </tr> <tr> <td data-bbox="147 436 354 499">October 30</td> <td data-bbox="354 436 565 499">November 27</td> <td data-bbox="565 436 794 499">Dec 18</td> <td data-bbox="794 436 1065 499"></td> </tr> </table> <p>To register for state webinars, visit <a href="http://aebg.cccco.edu/Events/AEBG-Webinars">http://aebg.cccco.edu/Events/AEBG-Webinars</a></p>	June 26	July 31	August 28	Sept 25 – <b>*IN-PERSON</b> <i>12:30-4:00 pm</i>	October 30	November 27	Dec 18			
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10.	<b>ADJOURNMENT</b>		2:30 pm								

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## Timeline/ Due Dates

### June 2023

- **Jun 1:** 21/22 and 22/23 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3) \*
- **Jun 30:** End of Q4

### July 2023

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL

### August 2023

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2022-2023 due in NOVA \*

### September 2023

- **Sep 1:** 20/21 and 22/23 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2022 to June 30, 2023 expenses by program area due (estimates only) in NOVA \*
- **Sep 1:** 22/23 Certification of Allocation Amendment due in NOVA
- **Sep 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) \*
- **Sep 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

### October 2023

- **Oct 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA \*
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

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## December 2023

- **Dec 1:** July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium \*
- **Dec 1:** 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

## January 2024

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey

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