



**SOCRC Voting Members:**

- Karima Feldhus (*\*Sue Donelson*), Saddleback College, Co-Chair
  - Christine Matos (*\*Will Neddersen*), Tustin Unified School District, Co-Chair
  - Debbie Vanschoelandt, Irvine Valley College
  - Brittany H. Casey, Capistrano Unified School District
  - Kimberly Thomason, Saddleback Valley Unified School District
  - Chad Mabery, Laguna Beach Unified School District
  - Rebecca Roberts, Irvine Unified School District
  - Dr. Paul Weir (*\*Dominic Vellanoweth*), College and Career Advantage
  - Brian Dozer, Coastline Regional Occupation Program
  - Fatinah Judeh, Orange County Department of Education
- \*Denotes District-Approved Member Proxy*

**Meeting Norms:**

- Be Solution Oriented and take ownership of your role
- Be prepared, respectful, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

**Important:**

- All presentations for Quarterly Fiscal Reporting will take place prior to certification.

**AGENDA-SOCRC Voting Meeting**

July 31, 2023, 1:00-2:30 p.m.

**Zoom Meeting**

<https://cccconfer.zoom.us/j/6574533741>

*This event is a private reservation and is not endorsed or sponsored by the City of Irvine.*

	ITEM	PRESENTER	Approximate Start Time
1.	<b>CALL TO ORDER &amp; NORM REVIEW</b>	Co-Chairs	1:00 pm
2.	<b>INTRODUCTIONS AND NEW GUESTS</b>	All	1:03 pm
3.	<b>ADOPTION OF AGENDA BY PRIORITY</b>	Co-Chairs	1:05 pm
4.	<b>APPROVAL OF MINUTES</b>	Co-Chairs	1:07 pm
5.	<b>PUBLIC COMMENTS</b>	Open	1:10 pm
	Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.		
6.	<b>REGULAR/ONGOING BUSINESS</b>		
	A. NOVA Updates	Co-Chairs	1:13 pm

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	<ul style="list-style-type: none"> <li>a. Preliminary Program Hours &amp; Expenses no longer needed in NOVA in September</li> <li>b. 2023-2024 COLA Allocation (8.22%)</li> </ul>		
	B. Workforce Updates	All	1:17 pm
	C. WIOA and CASAS Updates	Sue/Will/Jill	1:19 pm
	D. Reminders and Updates <ul style="list-style-type: none"> <li>1. SOCRC Professional Development               <ul style="list-style-type: none"> <li>• Friday, October 6 – ChatGPT for ESL</li> </ul> </li> <li>2. <a href="#">2023-24 Project &amp; Work Schedule</a></li> <li>3. Upcoming Events:               <ul style="list-style-type: none"> <li>• SOCRC Annual Retreat – September 25, 2023 <i>*Topics</i> 12:30-1:00 pm lunch and networking 1:00-2:00 pm business meeting 2:00-4:00 pm stakeholder retreat Location: IVC's IDEA Building at ATEP in Tustin</li> <li>• Adult Education Pathways Fair – September 28, 2023 <i>*Tabling RSVP form</i> Event time: 4:00-7:00 pm Location: IVC's IDEA Building at ATEP in Tustin</li> <li>• <a href="#">NCWE Annual National Conference</a> – Oct 4&amp;5 (Baltimore, MD)</li> <li>• <a href="#">CAEP Summit</a> – Oct 24-26, Hilton Universal City</li> <li>• CCAOE</li> </ul> </li> </ul>	All	1:21 pm
7.	<b>NEW BUSINESS</b>		
	A. <a href="#">ELL Healthcare Pathways Grant – Letter of Intent</a> Overview & Discussion <ul style="list-style-type: none"> <li>• <a href="#">Memorandum</a></li> <li>• One sheet summary (attached)</li> </ul>	All	1:25 pm
	B. ELL Healthcare Pathways – Interested Programs/Agencies <ul style="list-style-type: none"> <li>• Survey of Interest – Due August 2, 2023</li> </ul>		1:45 pm
	C. ELL Healthcare Pathways – Fiscal Agent Vote		1:55 pm
	D. <a href="#">AB 1491 Integration &amp; Implementation Subcommittee</a> (Subcommittee charge and meeting schedule attached)	All	2:05 pm
	E. 2023-2024 Annual Plan	Nancy	2:10 pm
	F. SOCRC Marketing	Chantelle	2:20 pm
8.	<b>MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date.</b> *Service providing members required to share out	Steering Committee Members	2:25 pm
	CUSD		
	SVUSD		
	LBUSD*		
	IUSD*		
	TUSD*		

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	Irvine Valley College*								
	Saddleback College*								
	College and Career Advantage*								
	Coastline ROP								
	Orange County Department of Education								
9.	<p><b>SCHEDULED MEETINGS, TRAININGS, DEADLINES</b>            All monthly SOCRC meetings are held on Mondays from 1 p.m. - 2:30 p.m. on <b>Zoom until</b> further notice. Below is the remaining schedule for <b>2023</b>.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="background-color: #92d050;">July 31</td> <td style="background-color: #92d050;">August 28</td> <td style="background-color: #92d050;">Sept 25 – <b>*IN-PERSON</b> <i>12:30-4:00 pm</i></td> </tr> <tr> <td style="background-color: #92d050;">October 30</td> <td style="background-color: #92d050;">November 27</td> <td style="background-color: #92d050;">Dec 18</td> </tr> </table> <p>To register for state webinars, visit <a href="http://aebg.cccco.edu/Events/AEBG-Webinars">http://aebg.cccco.edu/Events/AEBG-Webinars</a></p>	July 31	August 28	Sept 25 – <b>*IN-PERSON</b> <i>12:30-4:00 pm</i>	October 30	November 27	Dec 18		
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10.	<b>ADJOURNMENT</b>		2:30 pm						

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## Timeline/ Due Dates

### July 2023

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL

### August 2023

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2022-2023 due in NOVA \*

### September 2023

- **Sep 1:** 20/21 and 22/23 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2022 to June 30, 2023 expenses by program area due (estimates only) in NOVA \*
- **Sep 1:** 22/23 Certification of Allocation Amendment due in NOVA
- **Sep 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) \*
- **Sep 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

### October 2023

- **Oct 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA \*
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

### December 2023

- **Dec 1:** July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium \*
- **Dec 1:** 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1)

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- Dec 31: End of Q2

## January 2024

- Jan 31: Student Data due in TOPSPro (Q2)
- Jan 31: Employment and Earnings Follow-up Survey

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