

**The Mission of the South Orange County Regional Consortium**  
*is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.*



## SOCRC Voting Meeting

Karima Feldhus (\*Sue Donelson), Saddleback College, Co-Chair  
 Debbie Vanschoelandt, Irvine Valley College  
 Brittany H. Casey, Capistrano Unified School District  
 Kimberly Thomason, Saddleback Valley Unified School District  
 Chad Mabery, Laguna Beach Unified School District  
 Rebecca Roberts, Irvine Unified School District, Co-Chair  
 Christine Matos (\*Will Neddersen), Tustin Unified School District  
 Dr Paul Weir (\*Dominic Vellanoweth), College and Career Advantage  
 Brian Dozer, Coastline Regional Occupation Program  
 Fatimah Judeh, Orange County Department of Education  
 \*Denotes District-Approved Member Proxy

### Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respectful, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

## AGENDA-SOCRC Voting Meeting

March 27, 2023, 1:00-2:30 p.m.

Zoom Meeting

<https://cccconfer.zoom.us/j/6574533741>

*This event is a private reservation and is not endorsed or sponsored by the City of Irvine.*

	ITEM	PRESENTER	Approximate Start Time
1.	<b>CALL TO ORDER &amp; NORM REVIEW</b>	Co-Chairs	1:00 pm
2.	<b>INTRODUCTIONS AND NEW GUESTS</b>	All	1:03 pm
3.	<b>ADOPTION OF AGENDA BY PRIORITY</b>	Co-Chairs	1:05 pm
4.	<b>APPROVAL OF MINUTES</b>	Co-Chairs	1:08 pm
5.	<b>PUBLIC COMMENTS</b> Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.	Open	1:10 pm
6.	<b>REGULAR/ONGOING BUSINESS</b>		
	A. NOVA Updates 1. <a href="#">2023-24 Preliminary CAEP Allocations Memo</a> (linked) 2. AB 1491 Update	Co-Chairs	1:12 pm
	B. Workforce Updates	All	1:15 pm
	C. WIOA and CASAS Update	Sue/Will/Jill	1:17 pm

### Empowering Adult Learners for Lifelong Success.

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	D. Reminders and Updates 1. SOCRC Professional Development - Kristia <ul style="list-style-type: none"> <li>• OTAN – FlexBook training, Monday April 17, 1:00-4:00 at Silverado HS</li> </ul> 2. Upcoming Events: <ul style="list-style-type: none"> <li>• <a href="#">CCAIE 2023 State Conference</a> – April 13-15 (Oakland)</li> <li>• <a href="#">CASAS National Summer Institute 2023</a> – June 12-15 (Orange County)</li> <li>• <a href="#">NCWE Annual National Conference</a> – Oct 4&amp;5 (Baltimore, MD)</li> </ul>	All	1:20 pm												
7.	<b>NEW BUSINESS</b>														
	A. Quarterly Fiscal Reporting	All Agency Reps	1:25 pm												
	B. <a href="#">Agency Needs Survey</a> Requests (attached)	All	2:15 pm												
	C. Approve Agency Requests	All	2:18 pm												
	D. Member Effectiveness Assessment Tool Subcommittee Work	Sub-Committee	2:20 pm												
8.	<b>MEMBER Effectiveness Share Out: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date.</b> *Service providing members required to share out	Steering Committee Members	2:25 pm												
	CUSD														
	SVUSD														
	LBUSD*														
	IUSD*														
	TUSD*														
	Irvine Valley College*														
	Saddleback College*														
	College and Career Advantage*														
	Coastline ROP														
	Orange County Department of Education														
	CUSD														
9.	<b>SCHEDULED MEETINGS, TRAININGS, DEADLINES</b> All monthly SOCRC meetings are held on Mondays from 1 p.m.-2:30 p.m. on <b>Zoom until</b> further notice. Below is the remaining schedule for <b>2023</b> . <table border="1" data-bbox="212 1577 1000 1745" style="margin: 10px auto;"> <tr> <td style="background-color: #92d050;">April 24</td> <td style="background-color: #92d050;">August 28</td> <td style="background-color: #92d050;">Dec 18</td> </tr> <tr> <td style="background-color: #92d050;">May 22</td> <td style="background-color: #92d050;">Sept 25 – <b>*IN-PERSON</b> <i>12-1pm Networking &amp; lunch</i></td> <td></td> </tr> <tr> <td style="background-color: #92d050;">June 26</td> <td style="background-color: #92d050;">October 30</td> <td></td> </tr> <tr> <td style="background-color: #92d050;">July 31</td> <td style="background-color: #92d050;">Nov 20</td> <td></td> </tr> </table> To register for state webinars, visit <a href="http://aebg.cccco.edu/Events/AEBG-Webinars">http://aebg.cccco.edu/Events/AEBG-Webinars</a>	April 24	August 28	Dec 18	May 22	Sept 25 – <b>*IN-PERSON</b> <i>12-1pm Networking &amp; lunch</i>		June 26	October 30		July 31	Nov 20			
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10.	<b>ADJOURNMENT</b>		2:30 pm
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## Timeline/ Due Dates

### March 2023

- **Mar 1:** 20/21 and 21/22 and 22/23 Member expense report is due in NOVA. (Q2)\*
- **Mar 31:** 20/21 and 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q2) \*
- **Mar 31:** End of Q3

### April 2023

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

### May 2023

- **May 2:** CFAD for 2023-24 due in NOVA \*

### June 2023

- **Jun 1:** 21/22 and 22/23 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q3) \*
- **Jun 30:** End of Q4

### July 2023

- **Jul 15:** Student Data due in TOPSPro (Q4) FINAL

### August 2023

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2021-22 due in NOVA \*

### September 2023

- **Sep 1:** 20/21 and 22/23 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2022 to June 30, 2023 expenses by program area due (estimates only) in NOVA \*
- **Sep 1:** 22/23 Certification of Allocation Amendment due in NOVA

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- **Sep 30:** 21/22 and 22/23 Member Expense Report certified by Consortia in NOVA (Q4) \*
- **Sep 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

## October 2023

- **Oct 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA \*
- **Oct 31:** Student data due in TOPSPro (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

## December 2023

- **Dec 1:** July 1, 2022 to June 30, 2023 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium \*
- **Dec 1:** 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- **Dec 31:** 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

## January 2024

- **Jan 31:** Student Data due in TOPSPro (Q2)
- **Jan 31:** Employment and Earnings Follow-up Survey

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