

The Mission of the South Orange County Regional Consortium
is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.



SOCRC Voting Meeting

Dr. Karima Feldhus (*Sue Donelson), Saddleback College, Co-Chair
 Debbie Vanschoelandt, Irvine Valley College
 Dr. Meg Ervais, Capistrano Unified School District
 David Gordon, Saddleback Valley Unified School District
 Chad Mabery, Laguna Beach Unified School District
 Dr. Rebecca Roberts, Irvine Unified School District, Co-Chair
 Christine Matos (*Will Neddersen), Tustin Unified School District
 Dr. Dr Paul Weir (*Dominic Vellanoweth), College and Career Advantage
 Brian Dozer, Coastline Regional Occupation Program
 Fatinah Judeh, Orange County Department of Education
 *Denotes District-Approved Member Proxy

Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respective, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

AGENDA-SOCRC Voting Meeting

August 29, 2022, 1:00-2:30 p.m.

Zoom Meeting

<https://cccconfer.zoom.us/j/6574533741>

This event is a private reservation and is not endorsed or sponsored by the City of Irvine.

	ITEM	PRESENTER
1	CALL TO ORDER & NORM REVIEW	Chairs
	Present: Karima Feldhus (SC), Rebecca Roberts (IUSD), Susan Akhavan (IVC), Sue Donelson (SC), Brian Dozer (CROP), Jill Ibbotson (SC), Fatinah Judegh (OCDE), Kristia Lengyel-Leahu (SC), Chad Mabery (LBSD), Nancy Miller, William Neddersen (TUSD), Debbie Vanschoelandt (IVC), Dominic Vellanoweth (CCA) , Roxanne Metz, Dolly Paguirigan, Changell Gil (SC), Kim Thomason, Winnie Dinh Called to order at 1:02pm	
2.	INTRODUCTIONS AND NEW GUESTS	All
	Esmerita Gonzalez will be supporting SOCRC with note taking. She is from IUSD Adult Ed.	
3.	ADOPTION OF AGENDA BY PRIORITY	Chairs
	Adopted by priority Susan Akhavan will discuss updates about professional development in item E	
4.	APPROVAL OF MINUTES	Chairs
	May minutes approved by consensus	
5.	PUBLIC COMMENTS	Open
	Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes. Nancy Miller will be visiting October 12-15 and will send out an email to meet with each site/program during her visit	

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	Discussed in person consortium meetings starting Jan 2023. Rebecca Roberts will also look into Quail Hill Community Center. Discussed also holding meetings at each program site to visit each other's programs.	
6.	REGULAR/ONGOING BUSINESS	
	A. NOVA Updates Q4 financials due in NOVA on 9/1/22 Draft program area estimates due in NOVA on 9/1/22	Karima/Rebecca
	B. Workforce Updates none	All
	C. WIOA and CASAS Update For WIOA, primary and secondary goals are required Applications for new agencies for WIOA will open this year	Sue/Will/Jill
	D. Fiscal Quarterly Report Dolly presented the fiscal quarterly report	Dolly
	E. Reminders and Updates CAEP annual summit is free and online for those that want to sign up Susan Akhaven discussed SOCRC professional development and it was discussed that we will hold off until the spring for an SOCRC professional development given other PD opportunities that exist in the Fall	All
7.	NEW BUSINESS	
	A. Annual Plan Discussion and Approval Nancy reviewed the annual plan with a deadline of 9/14/22. Nancy will send out the final draft by 9/6/22 to the members for electronic voting. Members will need to respond by 9/12/22. Members need to send Nancy information for the executive summary on each members program successes from last year.	Nancy
	B. Discussion of Bylaws: 1 st Reading Nancy reviewed the draft bylaws. Discussion about odd and even year votes for co-chairs. K-12 co-chair will be every two years on the even years and CC co-chair will be every two years on the odd years. Nancy will send a final draft of the bylaws by 9/6/22 and the vote will take place at the September meeting.	Nancy/All
	C. Discussion of Consortium Co-Chairs Discussion of co-chairs. It was discussed that the K-12 would be in even year and community college in odd years. Discussion focused on proposed by law revisions	Rebecca/Karima
	D. October 16 Community Event Discussed October 15 community even	Chantelle/Kristia
8.	MEMBER FUNDING NOTIFICATION <i>Per the State's direction, major expenses or unusual expenditures should be presented to other consortium members for the purpose of transparency, and so that members can ask questions or raise concerns. The committee does not vote on expenses, but may ask a member to pause</i>	Karima/Rebecca

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9.	MEMBER REPORTS: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date. There was not time for member reports	Steering Committee Members																								
	CUSD																									
	SVUSD																									
	LBUSD																									
	IUSD																									
	TUSD																									
	Irvine Valley College																									
	Saddleback College																									
	College and College Advantage																									
	Coastline ROP																									
	Orange County Department of Education																									
10.	SCHEDULED MEETINGS, TRAININGS, DEADLINES All monthly SOCRC meetings are held on Mondays from 1 p.m.-2:30 p.m. on Zoom . The last meeting for 2021 is scheduled for December 13th . Below is the schedule for 2022 calendar year . <table border="1" data-bbox="232 982 943 1136"> <tr><td>January 31*</td><td>May 23*</td><td>Sept 26</td></tr> <tr><td>February 28</td><td>June 27</td><td>October 31*</td></tr> <tr><td>March 28</td><td>July 25</td><td>Nov 29</td></tr> <tr><td>April 25*</td><td>August 29*</td><td>Dec 19</td></tr> </table> <p>2021 Meeting Dates:</p> 2023 calendar year <table border="1" data-bbox="232 1419 915 1572"> <tr><td>January 30</td><td>May 22</td><td>Sept 25</td></tr> <tr><td>February 27</td><td>June 26</td><td>October 30</td></tr> <tr><td>March 27</td><td>July 31</td><td>Nov 20</td></tr> <tr><td>April 24</td><td>August 28</td><td>Dec 18</td></tr> </table> <p>*Denotes Quarterly Consortium meeting To register for state webinars, visit http://aebg.cccco.edu/Events/AEBG-Webinars</p>	January 31*	May 23*	Sept 26	February 28	June 27	October 31*	March 28	July 25	Nov 29	April 25*	August 29*	Dec 19	January 30	May 22	Sept 25	February 27	June 26	October 30	March 27	July 31	Nov 20	April 24	August 28	Dec 18	
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11.	ADJOURNMENT																									

* Items with an asterisk are consortium deliverables

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Timeline/Due Dates

June 2022

- **Jun 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q3)
- **Jun 20:** CAEP 2022-25 Three-Year Plan due
- **Jun 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q3) *
- **Jun 30:** End of Q4

July 2022

- **Jul 15:** Student Data due in TOPSPRO (Q4) FINAL

August 2022

- **Aug 1:** Employment and Earnings Follow-up Survey

September 2022

- **Sep 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2021 to June 30, 2022 expenses by program area due (estimates only) in NOVA *
- **Sep 14:** Annual Plan for 2022-23 due in NOVA * (Extended for 2022)
- **Sep 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q4) *
- **Sep 30:** End of Q1

October 2022

- **Oct 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA (Extended for 2022)
- **Oct 31:** Student data due in TOPSPRO (Q1)
- **Oct 31:** Employment and Earnings Follow-up Survey

November 2022

- **Nov 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA * (Extended for 2022)

December 2022

- **Dec 1:** July 1, 2021 to June 30, 2022 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium *
- **Dec 1:** 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)

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- **Dec 31:** 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1) *
- **Dec 31:** End of Q2

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