

**The Mission of the South Orange County Regional Consortium**  
*is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.*



## SOCRC Quarterly Meeting

Dr. Karima Feldhus (\*Sue Donelson), Saddleback College, Co-Chair  
 Debbie Vanschoelandt, Irvine Valley College  
 Dr. Meg Ervais, Capistrano Unified School District  
 David Gordon, Saddleback Valley Unified School District  
 Chad Mabery, Laguna Beach Unified School District  
 Dr. Rebecca Roberts, Irvine Unified School District, Co-Chair  
 Christine Matos (\*Will Neddersen), Tustin Unified School District  
 Pati Romo (\*Anne Moore), College and Career Advantage  
 Brian Dozer, Coastline Regional Occupation Program  
 Fatinah Judeh, Orange County Department of Education  
 \*Denotes District-Approved Member Proxy

### Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respectful, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

## AGENDA-SOCRC Quarterly Meeting

April 25, 2022, 1:00-2:30 p.m.

Zoom Meeting

<https://cccconfer.zoom.us/j/6574533741>

*This event is a private reservation and is not endorsed or sponsored by the City of Irvine.*

	ITEM	PRESENTER
1	<b>CALL TO ORDER &amp; NORM REVIEW</b>	Chairs
2.	<b>INTRODUCTIONS AND NEW GUESTS</b>	All
3.	<b>ADOPTION OF AGENDA BY PRIORITY</b>	Chairs
4.	<b>APPROVAL OF MINUTES</b>	Chairs
5.	<b>PUBLIC COMMENTS</b>	Open
	Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.	
6.	<b>REGULAR/ONGOING BUSINESS</b>	
	A. NOVA Updates	Karima/Rebecca
	B. Workforce Updates	All
	C. WIOA and CASAS Update	Sue/Will/Jill
	D. Fiscal Quarterly Report	Dolly
	E. Reminders and Updates	All
7.	<b>NEW BUSINESS</b>	
	A. Spring 2022 Professional Development	Susan and Kristia

### Empowering Adult Learners for Lifelong Success.

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- Capistrano Unified School District • Coastline ROP • College and Career Advantage • Irvine Unified School District
- Irvine Valley College • Laguna Beach Unified School District • Orange County Department of Education
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	B. Three-Year Plan	Nancy												
	C. One-Time Reallocation of Funds: IUSD Request	Rebecca/Karima												
	D. CFAD Discussion and Vote (see attached spreadsheet)	Nancy												
8.	<b>MEMBER FUNDING NOTIFICATION</b> <i>Per the State's direction, major expenses or unusual expenditures should be presented to other consortium members for the purpose of transparency, and so that members can ask questions or raise concerns. The committee does not vote on expenses, but may ask a member to pause on a project in order to ensure full compliance with the spirit and letter of AEBG regulations.</i>  - Village 9 Project at Saddleback College	Karima												
9.	<b>MEMBER REPORTS: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date.</b>  CUSD SVUSD LBUSD IUSD TUSD Irvine Valley College Saddleback College College and College Advantage Coastline ROP Orange County Department of Education	Steering Committee Members												
10.	<b>SCHEDULED MEETINGS, TRAININGS, DEADLINES</b>  All monthly SOCRC meetings are held on Mondays from 1 p.m.-2:30 p.m. on <b>Zoom</b> . The last meeting for 2021 is scheduled for <b>December 13<sup>th</sup></b> . Below is the schedule for <b>2021-2022</b> calendar year. <table border="1" style="margin: 10px auto;"> <tr> <td>January 31*</td> <td>May 23*</td> <td>Sept 26</td> </tr> <tr> <td>February 28</td> <td>June 27</td> <td>October 31*</td> </tr> <tr> <td>March 28</td> <td>July 25</td> <td>Nov 29</td> </tr> <tr> <td>April 25*</td> <td>August 29*</td> <td>Dec 19</td> </tr> </table> *Denotes Quarterly Consortium meeting To register for state webinars, visit <a href="http://aebg.cccco.edu/Events/AEBG-Webinars">http://aebg.cccco.edu/Events/AEBG-Webinars</a>	January 31*	May 23*	Sept 26	February 28	June 27	October 31*	March 28	July 25	Nov 29	April 25*	August 29*	Dec 19	
January 31*	May 23*	Sept 26												
February 28	June 27	October 31*												
March 28	July 25	Nov 29												
April 25*	August 29*	Dec 19												
11.	<b>ADJOURNMENT</b>													

## Timeline/Due Dates

\* Items with an asterisk are consortium deliverables

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## April 2022

- **Apr 30:** Student Data due in TOPSPro (Q3)
- **Apr 30:** Employment and Earnings Follow-up Survey

## May 2022

- **May 2:** CFAD for 2022-23 due in NOVA \*

## June 2022

- **Jun 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q3) \*
- **Jun 30:** End of Q4

## August 2022

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 1:** Employment and Earnings Follow-up Survey
- **Aug 15:** Annual Plan for 2022-23 due in NOVA \*

## September 2022

- **Sep 1:** 20/21 and 21/22 Member Expense Report due in NOVA (Q4)
- **Sep 1:** 22/23 Certification of Allocation Amendment due in NOVA (new)
- **Sep 1:** July 1, 2021 to June 30, 2022 expenses by program area due (estimates only) in NOVA \*
- **Sep 30:** 20/21 and 21/22 Member Expense Report certified by Consortia in NOVA (Q4) \*
- **Sep 30:** 22/23 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

## October 2022

- **Oct 30:** 22/23 Member Program Year Budget and Work Plan certified by Consortia in NOVA \*
- **Oct 31:** Student data due in TOPSPro (Q1)

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- Oct 31: Employment and Earnings Follow-up Survey

## December 2022

- Dec 1: July 1, 2021 to June 30, 2022 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium \*
- Dec 1: 20/21, 21/22 & 22/23 Member Expense Report Due in NOVA (Q1)
- Dec 31: 20/21, 21/22 & 22/23 Member Expense Report certified by Consortia in NOVA (Q1) \*
- Dec 31: End of Q2

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