

**The Mission of the South Orange County Regional Consortium**  
*is to equip adult learners with the life, language, and career skills to achieve their personal and professional goals, and become active members of their communities.*



## SOCRC Quarterly Meeting

Dr. Karima Feldhus (\*Sue Donelson), Saddleback College, Co-Chair  
 Debbie Vanschoelandt, Irvine Valley College  
 Dr. Meg Ervais, Capistrano Unified School District  
 David Gordon, Saddleback Valley Unified School District  
 Chad Mabery, Laguna Beach Unified School District  
 Dr. Rebecca Roberts, Irvine Unified School District, Co-Chair  
 Christine Matos (\*Will Neddersen), Tustin Unified School District  
 Pati Romo (\*Anne Moore), College and Career Advantage  
 Alita Salazar, Coastline Regional Occupation Program  
 Fatimah Judeh, Orange County Department of Education  
 \*Denotes District-Approved Member Proxy

### Meeting Norms:

- Be Solution Oriented and take ownership of your role
- Be prepared, respectful, active and engaged participants and both mentally and physically present
- Consider all points of view and discuss concerns candidly with confidentiality
- Work to keep meetings positive, productive, and focused on the agenda

## AGENDA-SOCRC Quarterly Meeting

June 28<sup>th</sup>, 2021, 1:00-2:30 p.m.

Zoom Meeting

<https://cccconfer.zoom.us/j/6574533741>

*This event is a private reservation and is not endorsed or sponsored by the City of Irvine.*

	ITEM	PRESENTER
1	<b>CALL TO ORDER &amp; NORM REVIEW</b>	Chairs
2.	<b>INTRODUCTIONS AND NEW GUESTS</b>	All
3.	<b>ADOPTION OF AGENDA BY PRIORITY</b>	Chairs
4.	<b>APPROVAL OF MINUTES</b>	Chairs
5.	<b>PUBLIC COMMENTS</b>	Open
	Anyone may address the Committee on any item NOT on the Agenda within the subject matter and jurisdiction of the Committee. Each speaker is limited to two minutes.	
6.	<b>REGULAR/ONGOING BUSINESS</b>	
	A. NOVA Updates	Debbie
	B. CASAS Updates and Information	Will/Sue/Jill
	C. Workforce Updates	
	D. WIOA Update	Sue/Will/Jill/Karima
	E. Budget Quarterly Report	Dolly
	F. Reminders and Updates	Karima
7.	<b>NEW BUSINESS</b>	
	A. Review Proposed Bylaws Changes – 1 <sup>st</sup> Reading	Nancy
	B. Vote on Re-Allocation of Carry-over Funds	Chairs/All

### Empowering Adult Learners for Lifelong Success.

South Orange County Regional Consortium

- Capistrano Unified School District • Coastline ROP • College and Career Advantage • Irvine Unified School District
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	C. Review Proposed Marketing Campaign – Full Capacity	Will/Nancy												
8.	<b>MEMBER FUNDING NOTIFICATION</b> <i>Per the State’s direction, major expenses or unusual expenditures should be presented to other consortium members for the purpose of transparency, and so that members can ask questions or raise concerns. The committee does not vote on expenses, but may ask a member to pause on a project in order to ensure full compliance with the spirit and letter of AEBG regulations.</i>	Members												
	<del>A. Non-CDCP Instructional Salaries and Benefits</del>	Karima												
9.	<b>MEMBER REPORTS: Members will report on the activities in relation to the annual and three-year plans and budget and expenditures to date.</b>	Steering Committee Members												
	CUSD													
	SVUSD													
	LBUSD													
	IUSD													
	TUSD													
	Irvine Valley College													
	Saddleback College													
	College and College Advantage													
	Coastline ROP													
	Orange County Department of Education													
10.	<b>SCHEDULED MEETINGS, TRAININGS, DEADLINES</b> <p>All monthly SOCRC meetings are held on Mondays from 1 p.m.-2:30 p.m. at the Quail Hill Community Center. The last meeting for 2020 is scheduled for <b>December 14<sup>th</sup></b>.</p> <table border="1"> <tr> <td><b>January 25*</b></td> <td><b>May 24</b></td> <td><b>Sept 27</b></td> </tr> <tr> <td><b>February 22</b></td> <td><b>June 28</b></td> <td><b>October 25*</b></td> </tr> <tr> <td><b>March 22</b></td> <td><b>July 26</b></td> <td><b>Nov 29</b></td> </tr> <tr> <td><b>April 26*</b></td> <td><b>August 23*</b></td> <td><b>Dec 13</b></td> </tr> </table> <p>*Denotes Quarterly Consortium meeting            To register for state webinars, visit <a href="http://aebg.cccco.edu/Events/AEBG-Webinars">http://aebg.cccco.edu/Events/AEBG-Webinars</a></p>	<b>January 25*</b>	<b>May 24</b>	<b>Sept 27</b>	<b>February 22</b>	<b>June 28</b>	<b>October 25*</b>	<b>March 22</b>	<b>July 26</b>	<b>Nov 29</b>	<b>April 26*</b>	<b>August 23*</b>	<b>Dec 13</b>	
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11.	<b>ADJOURNMENT</b>													

## Timeline

### December 2020

- **Dec 1:** July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by Program Area due (actuals) in
- **Dec 1:** 18/19, 19/20, & 20/21 member expense report due in NOVA (Q1)

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- **Dec 1:** July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- **Dec 31:** 18/19, 19/20 & 20/21 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2

### January 2021

- **Jan 31:** Student Data due in TOPSPro (Q2)

### February 2021

- **Feb 28:** Preliminary allocations for 2021-22 and 2022-23 released by this date.

### March 2021

- **Mar 1:** 18/19 and 19/20 and 20/21 Member Expense Report due in NOVA (Q2)
- **Mar 1:** Close out of 18/19 Member Funds due in NOVA
- **Mar 31:** 18/19 and 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q2)
- **Mar 31:** Close out of 18/19 funds in NOVA certified by Consortia in NOVA
- **Mar 31:** End of Q3

### April 2021

- **Apr 30:** Student Data due in TOPSPro (Q3)

### May 2021

- **May 2:** CFADS for 2021-22 due in NOVA

### June 2021

- **Jun 1:** 19/20 and 20/21 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 19/20 and 20/21 Member Expense Report certified by Consortia in NOVA (Q3)
- **Jun 30:** End of Q4

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